

**American Heart Association (AHA) Training Center (TC) Administration Procedures
Lake-Sumter EMS**

SUBJECT TC Equipment
:

EFFECTIVE DATE: October 2004

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SUPERSEDES:

Policy Statement

Participants in American Heart Association training classes will practice on manikins that have been cleaned and sanitized. AHA and Center for Disease Control recommendations for cleaning and maintaining manikins and adjunctive equipment will be consistently followed. Equipment utilized in training programs will be complete and clean. All equipment will be properly cleaned, sanitized, and returned to its appropriate location after use.

Use of our equipment is a privilege that we bestow on our instructors. Use of said equipment will be reviewed by, and permission granted by, the Training Center (TC) Coordinator or a member of the Lake-Sumter EMS Quality Development Department staff.

Procedure

1. Prior to Usage

Instructors are responsible to ensure equipment utilized in training programs is complete and clean prior to use. Any equipment deviations will be reported to the Lake-Sumter EMS Quality Development Department staff, and the piece will be removed from service until reviewed, repaired, and/or sanitized.

The Lake-Sumter EMS Administrative Secretary will sign out equipment removed from our primary storage facility.

2. Usage

Instructors will utilize the minimum appropriate equipment in each AHA program, as outlined in our refresher meetings, memos, bulletins, and the associated instructor manual.

3. Post-Usage

Instructors will disassemble equipment with disposable airway systems, clean, air-dry, and reassemble equipment as follows:

| Content | Equipment |
|---|--|
| 1. Wash hands with soap and water; don non-latex gloves | Non-latex gloves |
| 2. Remove and replace disposable nonbreathing airway systems | Impervious gowns |
| 3. Brush reusable protective devices (i.e., face masks, breathing valves, interchangeable faces, etc.) with warm soapy water | Towels Soap |
| 4. Prepare a solution comprising a 1/4-cup household bleach in a gallon of water. Wet all reusable protective devices with this solution for 10 minutes. Solution will be made fresh for each use | Brush(s) Wash basin, warm water Household bleach (5% sodium hypochlorite) |
| 5. Rinse with fresh water and immediately dry all surfaces | |

All equipment will be returned in "as good as or better" condition than found and returned to the proper storage location. If unsure where and how equipment should be cleaned, maintained, or stored, please contact a member of the Lake-Sumter EMS Quality Development Department staff. Compliance is mandatory to remain an active instructor of this TC.